



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **PM-2**

June 19, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**OLIVE VIEW-UCLA MEDICAL CENTER
MATERIALS MANAGEMENT BUILDING
EARTHQUAKE RECOVERY PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 5533; LACO Y829; DSR 98180
SUPERVISORIAL DISTRICT 5
3 VOTES**

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT YOUR BOARD:

1. Find the project categorically exempt under the California Environmental Quality Act as specified in Appendix G, Class 1, Subsection (c), of the Revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.
2. Approve and authorize the Director of Public Works to deliver the project.
3. Adopt plans and specifications for repairing the Olive View-UCLA Medical Center Materials Management Building earthquake recovery project at an estimated construction cost of \$305,500 to be financed from the Federal and State Disaster Aid Budget, and instruct the Executive Officer to advertise for bids to be received and opened on July 28, 2003, in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

4. Authorize the Director of Public Works to award the construction contract not to exceed \$305,500 to the apparent lowest responsible bidder and prepare and execute the contract in the form previously approved by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approving the recommended actions will repair damages sustained by the Olive View-UCLA Medical Center Materials Management Building as a result of the Northridge earthquake.

The building is a concrete tilt-up and was constructed in the mid 1980's. It consists of approximately 23,640 square feet of area including a two-story office component in the southwest corner and serves as a storage facility for hospital supplies and materials.

The building sustained structural and architectural damage as a result of the earthquake and subsequent aftershocks. A portion of the roof collapsed in the southeast corner and the building was temporarily red tagged to prohibit use. Repairs to the collapsed roof as well as other damage areas required to lift the red tag were performed and completed in April 1994. The building is currently in use.

This project will repair the remaining earthquake damage which includes four exterior bowed tilt-up walls, wall cracks, and several split roof purlins.

The repair will consist of installing steel strongbacks to reinforce four bowed concrete wall panels, epoxy injecting cracks in concrete walls, reinforcing and/or replacing roof purlins, adding plywood sheathing to the roof diaphragm, and performing associated Title 24 compliance work.

The repair design has been reviewed and approved by jurisdictional agencies and is now ready for bidding.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Service Excellence, as this construction contract will restore this public facility to its preearthquake condition. Completing the Materials Management Building repairs will give County employees access to a safer building that could prevent injuries or loss of life from future seismic events.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate, without contingency, is \$305,500.

The repair of the facility is funded through the FEMA Grant Acceleration Program and a net County cost commitment as appropriate. Sufficient funds are available in the Federal and State Disaster Aid Budget to cover the total estimated project cost of \$529,100 for design and construction.

The Project Schedule and Budget Summary are included in Enclosure A.

A change order contingency fund, equal to approximately 15 percent of the estimated construction bid amount, is included in the project budget. No expenditures from this fund will be made without the Chief Administrative Office's review and authorization.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

Bidders will also be required to be in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal

Earned Income Credit under the Federal income tax laws and about Board Policy 5.135, the Safely Surrendered Baby Law.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt as specified in Appendix G, Class 1, Subsection (c), of the Revised Environmental Document Procedures and Guidelines adopted by your Board on November 17, 1987, which allows the repair, maintenance, or minor alteration of existing public facilities or mechanical equipment involving negligible or no expansion of use beyond that previously existing at the facility. Under DSR 98180, FEMA has determined that this project is exempt from the National Environmental Policy Act in accordance with Part 10 of the 44 Code of Federal Regulations.

CONTRACTING PROCESS

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement as this agreement is for non-Proposition A services.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

Participation by Community Business Enterprises in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

Advertising an "Offer to Consider Equivalents" is not warranted since materials are covered by descriptive, technical specifications adequate for competitive bidding. Advertising for these bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

The Honorable Board of Supervisors
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on any other programs or projects as a result of these actions. Staff located on the second floor of the building's office component will be temporarily relocated in order to access work above the ceilings. Public Works will coordinate with Olive View's facilities management staff to minimize impact on operations.

CONCLUSION

Please return one adopted copy of this letter to CAO and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

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Enc. 2

cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Department of Health Services
Office of Affirmative Action Compliance

June 19, 2003

ENCLOSURE A

**OLIVE VIEW-UCLA MEDICAL CENTER
MATERIALS MANAGEMENT BUILDING
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment	N/A
Project Feasibility	N/A
Project Program	N/A
Design	
Contract Execution	07/12/00*
Construction Document Submittal	04/14/03*
Building Permit	05/15/03*
Adopt and Advertise	07/01/03
Award Construction Contract	08/21/03
Construction	
Substantial Completion	10/04/03

*Indicates Completed Activity

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Construction	
(a) Construction	\$ 305,500
(b) Change Orders (15 percent)	<u>45,825</u>
Subtotal	\$ 351,325
Consultant Services	
(a) Design	\$ 61,764
(b) Construction Management	25,475
(c) Survey, Testing & Inspections	<u>7,451</u>
Subtotal	\$ 94,690
Jurisdictional Review and Plan Check	\$ 916
County Services	\$ 80,669
Miscellaneous Expenditures	
Advertising and Printing	\$ 1,500
TOTAL	\$ 529,100

June 19, 2003

ENCLOSURE B

**OLIVE VIEW-UCLA MEDICAL CENTER
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF</u> <u>BID OPENING</u>
5	5533	Olive View–UCLA Medical Center Materials Management Building Earthquake Recovery Project 14445 Olive View Drive Sylmar, CA 91342	No fee	07/28/03

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 1:45 p.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 2:00 p.m. on this date in Conference Room C, First Floor, 900 South Fremont Avenue, Alhambra, California.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a "B" license classification at the time of award. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Public Works Project Management Team will hold a mandatory pre-bid conference at 10:00 a.m., on July 15, 2003, at 14445 Olive View Drive, Sylmar, California 91342, to provide information on the project, bidding process, and answer any questions that potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference. Bids from bidders who do not attend the pre-bid conference will be rejected as nonresponsive. For further directions, please contact Ms. Alicia Ramos at (626) 300-3277.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Avenue Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated July 1, 2003.

Specs. 5533

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES